

# BUS PASS REQUEST

Preston Middle School

**\*\*This is NOT a bus pass\*\***

Please submit a completed bus pass request, signed by a parent or legal guardian to the Preston Main Office by 1:00 pm. The request can be printed and sent with your student to the front office before school, or can be emailed to [pumaoffice@psdschools.org](mailto:pumaoffice@psdschools.org) **COMPLETED FORMS WOULD BE APPRECIATED.**

Information for Bus Number/Pick up ID Route and Drop off Description are available on <https://www.psdschools.org/transportation-services/rider-eligibility>. Select Bus Planner, then Transportation Eligibility and enter the address of the student your child is riding home with.

**Note for student:** Bus passes are available for pick up in the Main Office **AFTER** 6th period.

DATE: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_ ID# \_\_\_\_\_

NAME OF STUDENT RIDING HOME WITH: \_\_\_\_\_

PICK UP ID ROUTE # \_\_\_\_\_ (BUS #)

DROP OFF DESCRIPTION: \_\_\_\_\_

(info from website)

Purpose for bus pass:

\_\_\_\_\_ One-Time Ride

\_\_\_\_\_ Change of Address (new address: \_\_\_\_\_)

Documentation of the address change is required by the District (contract, utility bill, driver's license with new address, etc).

\_\_\_\_\_ Temporary bus stop change (MAXIMUM of 5 school days)

Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Parent Signature \_\_\_\_\_